



GOVERNMENT OF MAHARASHTRA

STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA, MUMBAI

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Tips for filling in the MAH-M.Ed. CET -2019 On Line Application Form.

The On-Line CET Application form contains of Five parts; they are as under: ----

- 1) Basic Information
- 2) Photo and Signature
- 3) Education Details (SSC and HSC)
- 4) Preview of the Filled in Application form)
- 5) Payment.

- **Part I is Basic Information of the Candidate.**

Candidate has to fill in the name as it has Mentioned on the Degree Mark Sheet/ Marks Memo/Certificate).

Part I includes the following Points: - i) First Name: Candidate should fill in his/her First Name. (Candidate has to confirm his first name in step two, if the earlier typed name matches with the confirm first name it is accepted by the System. If it does not the error is shown.

ii) Middle Name: - Candidate has to fill in father's name. Candidate has to confirm the Middle Name.

iii) Last Name: - Candidate has to fill his/her last name/Surname/Family name.

(Candidate has to fill in the name as it has appeared on the DIPLOMA/DEGREE Marks Memo/Certificate).

- iv) Candidate has to fill in Mobile No. and confirm Mobile No. **(This number should be active throughout the CET and CAP process for all intimations if any will be received on this Mobile Number only)**

- v) Alternative Mobile or Land Line No. is to be filled by the candidate. Candidate should have access to this alternative number in case of emergency,

- vi) **E-mail ID.** Candidate has to fill in his/her own email id. **(If the candidate has no e-mail id then the candidate is advised to create his/her own E-mail ID and then fill in the on line form. Candidates are further advised to safeguard the password of their e-mail id.)**

- **Part II: Photo and Signature:**

- i) Candidate has to pre scan the photograph of the self of size 20KB to 50 KB and upload it in jpg format: - **Scanned Photograph of the Candidate.**

- ii) Candidate has to pre scan the signature of the self of size 10KB to 20 KB and upload it in jpg format: - **Scanned signature of the candidate.**
(Signature should not be in capital letter)

• **Part III: Basic Details of the Candidate: -**

Sr. No	Question Given in On Line Application form	Candidate should fill the form as per the directions given below.
1	Full Name.	i) First Name: Name of the Candidate ii) Middle Name: - Fathers Name iii) Last Name: - Surname (Candidate has to fill in the name as it has appeared on the DIPLOMA/ Degree Mark sheet/ Marks Memo/Certificate).
2	Social Category.	Candidate has to select his/her social Category (Candidates belonging to State of Maharashtra belonging to SC/ST/VJ-DT/NT-A, NT1-B, NT2-C, NT-3D, OBC, SBC &SEBC should have Caste Certificate from Maharashtra State).
3	Have you Passed Diploma in Education (D.El.Ed./D.T.Ed/D.Ed.) from the Institution recognized by Department and NCTE from State of Maharashtra? and Passed/Appearing for any Under Graduate Degree from UGC Recognized University from Maharashtra State.	Select "Yes" or "No" as per Your details. Candidate who have Passed (D.El.Ed./D.T.Ed/D.Ed.) & Passed/Appearing for any Under Graduate Degree from UGC Recognized University from Maharashtra State Should Select "YES"
4	Have you Passed/Appearing for B.Ed./ B.A.-B.Ed. (Integrated)/B.Sc. – B.Ed./B.El.Ed. (Integrated) undergraduate Integrated Degree from Institution Recognized by department & NCTE from the State of Maharashtra	Select "Yes" or "No" as per Your details. Candidate who have Passed/Appearing for B.Ed./ B.A.-B.Ed. (Integrated)/B.Sc. – B.Ed./B.El.Ed. (Integrated) undergraduate Integrated Degree from institution Recognized by Department & NCTE from the State of Maharashtra Should Select "YES"
5	Are you a domicile of Maharashtra ?	Select "Yes" or "No" as per Your details.
6	Are you born in Maharashtra ?	Select "Yes" or "No" as per Your details.
7	Are your Father or Mother is domiciled in the State of Maharashtra?	Select "Yes" or "No" as per Your details.
8	Are your Father or Mother is an employee of the Government of India or Government of India Undertaking who is posted and reported to duty in Maharashtra state before the last date for submitting the Application Form for CAP?	Select "Yes" or "No" as per Your details.
9	Are your Father or Mother is an employee of the Government of	Select "Yes" or "No" as per Your details.

	Maharashtra or Government of Maharashtra Undertaking : ?	
10	Are you a Candidates passed/passing Graduation & Diploma Examination or equivalent Examination from Recognized Institution from a Disputed Maharashtra Karnataka Border Area and whose Mother tongue is Marathi?	Select “Yes” or “No” as per Your details.
11	Do you belong to Maharashtra State Candidature / Outside Maharashtra State Candidature / Jammu and Kashmir Migrant Candidature?	Answer to this Question should be “YES” for All Types of Candidates.
12	If yes, Please select the type :	Select your Candidature Type from the Drop Down Menu. If Candidate forget to Select the Candidature Type from the Drop Down Menu, Then “Year” in Date of Birth of the Candidate will not appear.
13	Are you a Person with benchmark disability of 40% and above ?	Select “Yes” or “No” as per Your details.
14	Type of Disability	Select “Yes” or “No” as per Your details.
15	Sub type of Disability	Select “Yes” or “No” as per Your details.
16	Do you need compensatory time at the time of examination?	Select “Yes” or “No” as per Your details.
17	Are you suffering from cerebral palsy and your writing speed is affected.	Select “Yes” or “No” as per Your details.
18	If Yes, do you need compensatory time at the time of examination?	Select “Yes” or “No” as per Your details.
19	Whether your dominate (Writing) hand is affected	Select “Yes” or “No” as per Your details.
20	If Yes, Do you need compensatory time at the time of examination?	Select “Yes” or “No” as per Your details.
21	Do intend to use the services of a scribe?	Select “Yes” or “No” as per Your details.
22	Religion to which you belong	Select Your Religion from the Drop Down Menu.
23	Do you belong to Religious Minority Community Belonging to Maharashtra State?	Select “Yes” or “No” as per Your details.
24	Do you belong to Linguistic Minority Community Belonging to Maharashtra State?	Select “Yes” or “No” as per Your details.
25	Do you have Valid Non-Creamy Layer Certificate Valid up to 31 st March 2020?	Select “Yes” or “No” as per Your details.
26	Do you have Caste certificate from State of Maharashtra?	Select “Yes” or “No” as per Your details.

27	Do you have Valid caste validity Certificate from the State of Maharashtra?	Select "Yes" or "No" as per Your details.
28	Do you Possess Tribe Validity Certificate?	Select "Yes" or "No" as per Your details.
29	Nationality /Citizenship.	Indian
30	District of the Candidates.	Select the District from the Drop Down Menu.
31	Centre of Examination Preference 1	Select Centre of Examination Preference 1
32	Centre of Examination Preference 2	Select Centre of Examination Preference 2
33	Centre of Examination Preference 3	Select Centre of Examination Preference 3
34	Home State	Select the Home State from Drop Down Menu.
35	From which state have you completed your Graduation Degree / Diploma in D.El.Ed.	Select the State from Drop Down Menu.
36	Date of Birth	Enter Your Date of Birth. If the candidate forgets to Select the Candidature Type from the drop down Menu, then "Year" in the Date of Birth of the Candidate will not Appear. Hence, Candidate Should Answer the questions No 11 & 12 carefully.

Educational Qualification (As on 01-07-2019):-

Exam. Passed	Degree/ Subject/ Stream/ discipline	Appearing/ Passed	Date of Passing	Aggregate Marks/ Score by	Marks/ Grade obtained	Maximum Marks/ Grade Points	% of Mark s	Class/ Grade.
Diploma In Education (D.El.Ed./ D.T.Ed/D.Ed.)	Select from Drop down Menu	Passed	As Mentioned on the Diploma Mark sheet.	Select Option 1)Aggregat e Marks/ 2)CGPA	Fill in marks obtained/ grade obtained	Maximum marks/ maximum Grade point	Auto	Select Class
Passed/Appearing for any Under Graduate Degree. OR Passed/Appearing for B.Ed./ B.A.- B.Ed. (Integrated)/B.Sc. -B.Ed./B.El.Ed.	Select YOUR RELEVANT DEGREE from Drop down Menu	Select STATUS from Drop down Menu	As Mentioned on the Degree Mark sheet/Certi ficate IF PASSED	Select Option 1)Aggregat e Marks/ 2)CGPA IF PASSED	Fill in marks obtained/ grade obtained for passed candidates IF PASSED	Maximum marks/ maximum Grade point for passed candidates IF PASSED	Auto	Select Class