



Government of Maharashtra

STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA STATE, MUMBAI.

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Tips for filling in the MAH-B.A./B.Sc-B.Ed Integrated Course CET -2019 On Line Application Form.

The On-Line CET Application form contains of Five parts; they are as under: ----

1) Basic Information 2) Photo and Signature 3) Education Details (SSC and HSC) 4)

Preview of the Filled in Application form) 5) Payment.

- **Part I is Basic Information of the Candidate.**

Candidate has to fill in the name as it has Mentioned on the SSC/HSC Marks Memo/Certificate).

Part I includes the following Points: - i) First Name: Candidate should fill in his/her First Name. (Candidate has to confirm his first name in step two, if the earlier typed name matches with the confirm first name it is accepted by the System. If it does not the error is shown.

ii) Middle Name: - Candidate has to fill in father's name. Candidate has to confirm the Middle Name.

iii) Last Name: - Candidate has to fill his/her last name/Surname/Family name.

(Candidate has to fill in the name as it has appeared on the SSC/HSC Marks Memo/Certificate).

- iv) Candidate has to fill in Mobile No. and confirm Mobile No. **(This number should be active throughout the CET and CAP process for all intimations if any will be received on this Mobile Number only)**
- v) Alternative Mobile or Land Line No. is to be filled by the candidate. Candidate should have access to this alternative number in case of emergency,
- vi) **E-mail ID.** Candidate has to fill in his/her own email id. **(If the candidate has no e-mail id then the candidate is advised to create his/her own E-mail ID and then fill in the on line form. Candidates are further advised to safeguard the password of their e-mail id.)**
- **Part II: Photo and Signature:**

i) Candidate has to pre scan the photograph of the self of size 20KB to 50 KB and upload it in jpg format: - **Scanned Photograph of the Candidate.**

ii) Candidate has to pre scan the signature of the self of size 10KB to 20 KB and upload it in jpg format: - **Scanned signature of the candidate. (Signature should not be in capital letter)**

• **Part III: Basic Details of the Candidate: -**

Sr. No	Question Given in On Line Application form	Candidate has to fill in the On line Application form
1	Full Name.	I) First Name: Candidates Name II) Middle Name:- Fathers name III) Last Name:- Surname (Candidate has to fill in the Name as it has Mentioned on the SSC/HSC Marks Memo/Certificate).
2	Social Category.	Candidate has to select his/her Social category. (Candidates belonging to State of Maharashtra belonging to SC/ST/VJ-DT/NT-A, NT1-B, NT2-C, NT-3D, OBC, SBC &SEBS should have Caste Certificate from Maharashtra State).
3	Have you completed SSC from the State of Maharashtra or from the Board having its office in the State of Maharashtra?	Select "YES" or "NO" As Per Your Details.
4	Have you completed your SSC from CBSC/ICSE/IGCSE/IB Boards, Having its Regional Offices and Schools in Maharashtra State?	Select "YES" or "NO" As Per Your Details.
5	Have you completed / Are you Appearing for HSC or Equivalent Qualifying Examination from the State of Maharashtra boards having its office in the state of Maharashtra?	Select "YES" or "NO" As Per Your details.
6	Has the Candidates Completed or Is the candidate Appearing for HSC or equivalent Qualifying Examination from CBSC/ICSE/IGCSE/IB Boards, having its Regional Offices and Schools in Maharashtra State?	Select "YES" or "NO" As Per Your Details.
7	Are you a domicile of Maharashtra ?	Select "YES" or "NO" As Per Your details.
8	Are you born in Maharashtra ?	Select "YES" or "NO" As Per Your Details.
9	Are your Father or Mother is domiciled in the State of Maharashtra?	Select "YES" or "NO" As Per Your details.
10	Are your Father or Mother is an employee of the Government of India or Government of India Undertaking who is posted and reported to duty in Maharashtra state before the last date for submitting the Application Form for CAP?	Select "YES" or "NO" As Per Your Details.
11	Are your Father or Mother is an employee of the Government of Maharashtra or Government of Maharashtra Undertaking : ?	Select "YES" or "NO" As Per Your details.
12	Are you Candidates Passing HSC Examination or Equivalent Examination from a recognized	Select "YES" or "NO" As Per Your Details.

	Institution from a disputed Maharashtra-Karnataka Border Area and your Mother tongue is Marathi.	
13	Do you belong to Maharashtra State Candidature / Outside Maharashtra State Candidature / Jammu and Kashmir Migrant Candidature?	Answer to this question should be "YES" for Maharashtra State Candidature / Outside Maharashtra State Candidature / Jammu and Kashmir Migrant Candidature. All candidates Should Select "YES" Option only.
14	If yes, Please select the type :	Select Your Candidature Type as Per the Drop down Menu. If Candidate forget to select Candidature Type from the drop Down Menu, then "Year" in the Date of Birth of the Candidate will not appear.
15	Are you a Person with benchmark disability of 40% and above ?	Select "YES" or "NO" As Per Your Details.
16	Type of Disability	Options will be disabled if Selected "NO" to above question. Select "YES" or "NO" As Per Your details.
17	Sub type of Disability	Select "YES" or "NO" As Per Your Details.
18	Do you need compensatory time at the time of examination?	Select "YES" or "NO" As Per Your details.
19	Are you suffering from cerebral palsy and your writing speed is affected.	Select "YES" or "NO" As Per Your Details.
20	If Yes, do you need compensatory time at the time of examination?	Select "YES" or "NO" As Per Your details.
21	Whether your dominate (Writing) hand is affected	Select "YES" or "NO" As Per Your Details.
22	If Yes, Do you need compensatory time at the time of examination?	Select "YES" or "NO" As Per Your details.
23	Do intend to use the services of a scribe?	Select "YES" or "NO" As Per Your Details.
24	Religion to which you belong	Select "YES" or "NO" As Per Your details.
25	Whether you belong to Religious Minority community ?	Will be active "Yes" Or "No" only for Maharashtra State Candidature Type
26	Whether you belong to Linguistic Minority community ?	Will be active "Yes" Or "No" only for Maharashtra State Candidature Type
27	Do you have caste Certificate from the State of Maharashtra?	Answer should be "YES" for all Category Candidates from the State of Maharashtra.
28	Do you have Valid Non-Creamy Layer Certificate valid up to 31st March 2020?	VJ-DT/NT-A, NT1-B, NT2-C, NT-3D, OBC, SBC & SEBS must have Non-Creamy Layer certificate valid up to 31st March 2020. Select "YES" or "NO" Options given as per your Category.
29	I undertake to produce valid Non Creamy Layer Certification and upload it while filling the Admission form.	Click on the undertaking.

30	Do you have “ Caste Validity Certificate “ issued by the Scrutiny Committee of the Social Welfare Department	Select “YES” or “NO” Options given as per your Category.
31	Do you have “ Tribe Validity Certificate “issued by the Scrutiny Committee of Tribal Department ?	Select “YES” or “NO” Options given as per your Category.
32	Citizen of (Country)	Indian
33	Centre of Examination Preference 1	Select the First Centre preference from the drop down Menu.
34	Centre of Examination Preference 2	Select the Second Centre preference from the drop down Menu.
35	Centre of Examination Preference 3	Select the Third Centre preference from the drop down Menu.
36	Date of Birth of the Candidate	Select the Date of Birth of the Candidate. If Candidate forget to Select the Candidature Types “Maharashtra State Candidature / Outside Maharashtra State Candidature / Jammu and Kashmir Migrant Candidature” given in the Drop Down Menu, then “Year” in the Date of Birth will not Appear. Candidate should select the Candidature Type given in the drop down Menu.

Educational Qualification details.

Exam. Passed	Subject/ Stream/	Specialization	Appearing/ Passed	Date of Passing	Aggregate Marks/ Score by	Marks/ Grade obtained	Maximum Marks/ Grade Points	% of Marks	Class/ Grade.
SSC/ Equivalent	Not Applicable	Not Applicable	Passed	Select as per Your details	Select as per Your details	Select as per Your details	Select as per Your details	Select as per Your details	Select as per Your details
HSC /equivalent	1)Mathematics 2) Science 3) Social science 4) Humanity Sciences & Language XII Science Candidate can select Mathematics or Science. And XII Art Candidate can select Social Science or Humanity Science & Languages.	XII Science Candidates can select Mathematics or Any Science Subject out 12 Options. XII Arts Candidate can Select Social Science and one of the 8 options or Candidate selecting Humanity Sciences/Languages can select any one Language.	Appearing or Passed	Disabled for appearing Candidates	Disabled for appearing Candidates	Disabled for appearing Candidates	Disabled for appearing Candidates	Disabled for appearing Candidates	Disabled for appearing Candidates