

Tips for Filling MAH-LL.B.-3 Yrs. CET -2019 On Line Application Form.

The On-Line CET Application form contains of Five parts; they are as under: ----

- 1) Basic Information
- 2) Photo and Signature
- 3) Education Details (SSC and HSC)
- 4) Preview of the Filled in Application form)
- 5) Payment.

- **Part I is Basic Information of the Candidate.**

Candidate has to fill in the name as it has appeared on the SSC/HSC Marks Memo/Certificate).

Part I includes the following Points: - i) First Name: Candidate should fill in his/her First

Name. (Candidate has to confirm his first name in step two, if the earlier typed name matches with the confirm first name it is accepted by the System. If it does not the error is shown.

ii) Middle Name: - Candidate has to fill in father's name. Candidate has to confirm the Middle Name.

iii) Last Name: - Candidate has to fill his/her last name/Surname/Family name.

(Candidate has to fill in the name as it has appeared on the SSC/HSC Marks Memo/Certificate).

- iv) Candidate has to fill in Mobile No. and confirm Mobile No. **(This number should be active throughout the CET and CAP process for all intimations if any will be received on this Mobile Number only)**
- v) Alternative Mobile or Land Line No. is to be filled by the candidate. Candidate should have access to this alternative number in case of emergency,
- vi) **E-mail ID.** Candidate has to fill in his/her own email id. **(If the candidate has no e-mail id then the candidate is advised to create his/her own E-mail ID and then fill in the on line form. Candidates are further advised to safeguard the password of their e-mail id.)**
- **Part II: Photo and Signature:**
 - i) Candidate has to pre scan the photograph of the self of size 20KB to 50 KB and upload it in jpg format: - **Scanned Photograph of the Candidate.**
 - ii) Candidate has to pre scan the signature of the self of size 10KB to 20 KB and upload it in jpg format: - **Scanned signature of the candidate. (Signature should not be in capital letter)**
- **Part III: Basic Details of the Candidate: -**

Sr. No	Question	Candidate should fill the following details
1	Full Name.	i) First Name: ii) Middle Name:- iii) Last Name:- (Candidate has to fill in the name as it has appeared on the SSC/HSC Marks Memo/Certificate).
2	Social Category.	Candidate has to select his/her Social category. (Candidates belonging to State of Maharashtra belonging to SC/ST/VJ-DT/NT-A, NT1-B, NT2-C, NT-3D, OBC, SBC &SEBS should have Caste Certificate from Maharashtra State).
3	Have you completed your Graduation Degree Examination from the State of Maharashtra? OR Are you Appearing for Graduation Examination from the State of Maharashtra?	<p>Select "Yes" or "No" as per Your details.</p> <p>[Candidate who have completed Graduation from Maharashtra State/Appearing for Graduation from Maharashtra State Should Select "YES"</p> <p>Candidates who have completed Graduation from Out Side Maharashtra/ Appearing for Graduation Examination from Out Side Maharashtra State Should Select "NO"</p>
4	Have you completed your Post-Graduation Degree Examination from the State of Maharashtra? OR Are you Appearing for Post-Graduation Examination from the State of Maharashtra?	<p>Select "Yes" or "No" as per Your details.</p> <p>[Candidate who have completed Graduation from Maharashtra State/Appearing for Graduation Examination from Maharashtra State Should Select "YES" Option</p> <p>Candidates who have completed Graduation from Out Side Maharashtra/ Appearing for Graduation Examination from Out Side Maharashtra State Should Select "NO"</p> <p>If Candidate does not possess Post Graduation degree From the State of Maharashtra/From Out side Maharashtra State or not Appearing for Post Graduation Examination from the State of Maharashtra/From Out Side Maharashtra State. Then Such candidate should select "NO" Option</p>
5	Are you a domicile of Maharashtra ?	Select "Yes" or "No" as per Your details.
6	Are you born in Maharashtra ?	Select "Yes" or "No" as per Your details.
7	Is your Father or Mother is domiciled in the State of Maharashtra?	Select "Yes" or "No" as per Your details.

8	Is your Father or Mother is an employee of the Government of India or Government of India Undertaking who is posted and reported to duty in Maharashtra state before the last date for submitting the Application Form for CAP?	Select "Yes" or "No" as per Your details.
09	Is your Father or Mother is an employee of the Government of Maharashtra or Government of Maharashtra Undertaking : ?	Select "Yes" or "No" as per Your details.
10	Have you passed Graduation & or post-Graduation Examination Qualifying Examination from a recognized Institution from a disputed Maharashtra-Karnataka Border Area and your Mother tongue is Marathi.	Select "Yes" or "No" as per Your details.
11	Do you belong to Maharashtra State Candidature / Outside Maharashtra State Candidature / Jammu and Kashmir Migrant Candidature?	Answer to this question should be "YES" for Maharashtra State Candidature / Outside Maharashtra State Candidature / Jammu and Kashmir Migrant Candidature.
12	If yes, Please select the type :	Select Your Candidature Type As Per the Drop down Menu. If candidate forget to select Candidature Type from the drop Down Menu, then "Year" in the Date of Birth of the Candidate will not appear.
13	Are you a Person with benchmark disability of 40% and above ?	Select "YES" or "NO" as per you details.
14	Type of Disability	Select "YES" or "NO" as per you details.
15	Sub type of Disability	Select "YES" or "NO" as per you details.
16	Do you need compensatory time at the time of examination?	Select "YES" or "NO" as per you details.
17	Are you suffering from cerebral palsy and your writing speed is affected.	Select "YES" or "NO" as per you details.
18	If Yes, do you need compensatory time at the time of examination? Whether your dominate (Writing) hand is affected	Select "YES" or "NO" as per you details.
19	If Yes, Do you need compensatory time at the time of examination?	Select "YES" or "NO" as per you details.
20	Do intend to use the services of a scribe?	Select "YES" or "NO" as per you details.
21	Religion to which you belong	Select your "Religion" from drop down menu.
22	Do you belong to Religious Minority community Belonging to Maharashtra State?	Will be active "Yes" Or "No" only for Maharashtra State Candidature Type
23	Do you belong to Linguistic Minority community Belonging to Maharashtra State?	Will be active "Yes" Or "No" only for Maharashtra State Candidature Type
24	Do you have Caste Certificate from the state of Maharashtra	Answer should be "YES" for all Category Candidates from the State of Maharashtra.

25	Do you have Valid Non-Creamy Layer Certificate valid up to 31 st March 2020.	VJ-DT/NT-A, NT1-B, NT2-C, NT-3D, OBC, SBC & SEBS must have Non-Creamy Layer certificate valid up to 31 st March 2020. Select "YES" or "NO" Options given as per your Category.
26	Do you have " Caste Validity Certificate " issued by the Scrutiny Committee of the Social Welfare Department	Select "YES" or "NO" Options given as per your Category.
27	Do you have " Tribe Validity Certificate " issued by the Scrutiny Committee of Tribal Department ?	Select "YES" or "NO" Options given as per your Category.
28	Have you passed the prescribed basic qualification i.e. 10 th Std./ Secondary Schooling Certificate Examination, in a single sitting examination, without having basic qualification (i.e. 1 to 9 th std. of schooling)?	Answer to this question should be "NO" for all Types of Candidates. If Select "YES", then candidate will not be Eligible for LL.B-3 Year CET-2019
29	Following which mode have you completed your SSC/10 th Std. examination	Select the Mode given in Drop Down Menu as a Regular Mode/Distance Mode/Open Schooling/Open Mode/By filling Form No. 17/ NIOS as per your details..
30	Following which mode have you completed your HSC/12 th Std. or equivalent examination :	Select the Mode given in Drop Down Menu as a Regular Mode/Distance Mode/Open Schooling/Open Mode/By filling Form No. 17/ NIOS as per your details..
31	Have you Passed Your SSC/HSC/Pre-University Examination before the Year 1975?	If candidate has Passed his/her SSC/HSC/Pre-University Examination before the Year 1975, then Such candidate should Select Option "YES" Other any Candidates should Select "NO" Option.
32	Have you completed Graduation Degree Examination through regular Mode / Distance Mode / Correspondence Mode? OR Are You Appearing for Graduation Degree Examination through Regular Mode / Distance Mode / Correspondence Mode?	Select the Mode given in Drop Down Menu as a Regular Mode/Distance Mode/Open Mode/ Correspondence as per your details..
33	Have you completed Post-Graduation Degree Examination through regular Mode / Distance Mode / Correspondence Mode? OR Are You Appearing for Graduation Post-Degree Examination through Regular Mode / Distance Mode / Correspondence Mode?	If candidate is Post Graduate or Appearing for Post-Graduation Examination, then such candidate should Select the Mode given in Drop Down Menu as a Regular Mode/Distance Mode/Open Mode/NA as per your details. If Candidate is Not Post Graduate or Not Appearing for Post-Graduation Degree Examination, then such candidate should select "NA" Option.
34	Citizen of (Country)	Should be "Indian"
35	Do you hold Aadhaar Card ?	Select "YES" or "NO" as per you details.
36	Aadhaar Card No.	If "YES", then fill the details.

37	Centre of Examination Preference 1	Select the First Centre preference from the drop down Menu.
38	Centre of Examination Preference 2	Select the Second Centre preference from the drop down Menu.
39	Centre of Examination Preference 3	Select the Third Centre preference from the drop down Menu.
40	Date of Birth	Select the Date of Birth of the Candidate. If Candidate forget to Select the Candidature Types "Maharashtra State Candidature / Outside Maharashtra State Candidature / Jammu and Kashmir Migrant Candidature" given in the Drop Down Menu, then "Year" in the Date of Birth will not Appear. Candidate should select the Candidature Type given in the drop down Menu.

Educational Qualification (as on 01.07.2019)

Examination Passed	Degree/subject/stream/Discipline	Appearing/Passed	Date of passing	Aggregate Marks/CGPA	Marks/Grade obtained	Maximum Marks./Grade Points	% of Marks	Class/Grade
Graduation	Select the Stream from the drop down Menu as:- Art/Science/Commerce/Agriculture/Management/Engineering/Others. If Stream is not mentioned in the drop down menu, then candidate should select "Other" option. New Square box will appear. Candidate will fill the details in square box.	Appeared/Passed will be considered. Select your Option	Date mentioned As per your Degree Mark sheet	Select Option 1)Aggregate Marks/ 2)CGPA	Fill in marks obtained/grade obtained	Maximum marks/maximum Grade point	Auto	Select Class
Post Graduation	Select the Stream from the drop down Menu as:- Art/Science/Commerce/Agriculture/Management/Engineering/Others. If Stream is not mentioned in the drop down menu, then candidate should select "Other" option. New Square box will appear. Candidate will fill the details in square box. If candidate is not Post Graduate or Not appearing for P.G. Examination, then candidate should not fill any details.	1 Appeared 2./Passed will be considered	Date mentioned As per your Degree Mark sheet	Select Option 1)Aggregate Marks/ 2)CGPA	Fill in marks obtained/grade obtained	Maximum marks/maximum Grade point	Auto	Select Class